
2026 Spring Semester (March)

Special Admissions for International Students

[Foreigners Whose Both Parents Are Foreign Nationals]

Guidelines for Freshmen and Transfer Student Admissions

2026 Spring Undergraduate

Admissions Guide for International Students (Freshmen and Transfer)



가톨릭꽃동네대학교
CATHOLIC KKOTTONGNAE UNIVERSITY



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01 Admissions Schedule

※ All required documents must be submitted by the application deadline (based on Korean Standard Time). Failure to submit documents will result in disqualification.

▶ Foreign applicants whose parents are both non-Korean nationals.

Process	Dates	Notes
Application Submission	November 3, 2025 (Mon) – November 12, 2025 (Wed) by 18:00	- Application is complete only after payment of the application fee (KRW 30,000).
Document Submission	By November 14, 2025 (Fri) 18:00	- Submission Office: Catholic Global Education Center(Jihye Building, Room 204) - Submission Method: In-person or by post
Interview	November 20, 2025 (Thu) – November 22, 2025 (Sat)	- Applicants residing abroad will be interviewed online via video call.
Announcement of Results	December 3, 2025 (Wed) 15:00 (expected)	- Notification of admission results and tuition invoice will be sent individually by email.
Tuition Payment	December 8, 2025 (Mon) – December 10, 2025 (Wed)	- Failure to register within the designated period will result in disqualification.

02 Qualification for Application

1) Nationality and Education

- Applicants whose parents are both non-Korean nationals.

※ Applicants must not hold Korean nationality.

2) Academic Background

Category	Eligibility Requirements
Freshmen	Graduates of regular high school programs in South Korea or abroad, or those recognized under law as having equivalent or higher academic standing.
Transfer Students	Applicants who meet the above freshman eligibility requirements and fall under the following: ※ 3 rd Yea : Those who have graduated (or are expected to graduate) from a junior college in South Korea or abroad. Those who have completed (or are expected to complete) at least two years (four semesters) at a four-year university, or are recognized as having equivalent or higher academic standing.

※ Scope of academic equivalency to high school graduation.

- In accordance with Article 98 (of the Enforcement Decree of the Elementary and Secondary Education Act (Article 98: Acknowledgement of Academic Background Equivalent to High School Graduates, Paragraph 1, Subparagraph 9)).

Years of Education Requirement			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
South Korea	12	6-3-3-4	6 years						3 years			3 years			4 years			
Other countries	12	5-3-4-4	5 years					3 years			4 years				4 years			
	13	6-4-3-3	6 years						4 years			3 years		3 years				
	11	6-3-2-5	6 years						3 years			2 years		5 years				
	13	2-4-3-4-3	2 years		4 years			3 years			4 years				3 years			
	12	8-4-4	8 years						4 years			4 years						

- Completion of the full elementary to secondary school curriculum in a single country is recognized.
- Completion of a 12-year or longer education program across two or more countries is recognized. However, programs shorter than 12 years (i.e., 11 years or less) are not recognized. In such cases, students must re-enroll or transfer to a high school in South Korea. (For an 11-year curriculum, if the final 3 years of elementary to secondary school education are completed in a single country, the program is recognized as equivalent to a high school education.)
- If the required years of education are lacking due to differences in school systems, years completed at a university in that country may be recognized as equivalent to high school study.
 - ※ The difference in total years of study under the foreign country's system compared to the 12-year standard set by the Ministry of Education of South Korea.

3) Language Proficiency (Freshmen and Transfer)

- Applicants meeting the above requirements must also fulfill one of the following language conditions.

Admission Type	Department	Language Requirement
Foreign applicants whose parents are both non-Korean nationals	Nursing	TOPIK Level 4 or higher
	Division of Interdisciplinary Studies	TOPIK Level 3 or higher

※ Applicants to the Division of Interdisciplinary Studies with TOPIK Level 2 may be admitted on the condition that, within one year of enrollment, they complete at least 300 hours of Korean language training (through the university's language program, a government social integration program, or the King Sejong Institute).

03 Departments and Enrollment Quotas

1) Freshmen

Category	Departments	Quota	Notes	
Freshmen	Nursing	No limit	-	
	Division of Interdisciplinary Studies	No limit	First Year	Career and major exploration (general education and extracurricular programs)
			Second Year	① Single Major Option: Social Welfare or Counseling Psychology
				② Double Major Option: Social Welfare and Counseling Psychology
③ Additional Options: Minor or other majors (including interdisciplinary programs)				

※ Applicants must consult with the admissions officer prior to submitting their application to confirm their eligibility for admission.

2) Transfer

Category	Departments	Quota	Eligible Year	Notes
Transfer	Nursing	No limit	Third Year	Only applicants from the same or equivalent major at their previous university may apply.
	Department of Social Welfare and Counseling Psychology	No limit	Third Year	

※ Applicants must consult with the admissions officer prior to submitting their application to confirm their eligibility for admission.

04 Admissions Process

Admission Type	Departments	Method	Evaluation Components and Weighting		Total Score
			Academic Transcript (Maximum points / Minimum points)	Interview (Maximum points / Minimum points)	
Foreign applicants whose parents are both non-Korean nationals	All	Comprehensive review	-	100% [Maximum 500 points / Minimum 50 points]	500 points

※ Detailed evaluation results and reasons for disqualification will not be disclosed.

05 Application Fees

1) Application Fee: KRW 30,000

2) Payment Method

- 1) Bank transfer or deposit without a bank account.
- 2) **Bank account: Payment must be made to the designated university account (details will be provided individually).**
- 3) If payment is not completed within the application period, the application will be automatically canceled.

3) Refund of Application Fee

Refundable Cases	Refund Amount
- If an applicant accidentally overpaid.	Overpaid amount
- If the university is responsible for preventing the applicant from participating in the admission process.	Partial or full refund of the paid application fee.
- If the applicant is unable to participate due to natural disasters.	
- If the applicant is hospitalized due to illness or accident, or if the applicant passes away (with supporting documentation).	
- If the admission process is conducted in stages, and the applicant fails before the final stage.	

06 Required Documents

▶ Foreign applicants whose parents are both non-Korean nationals.

No.	Documents to be submitted	Application type		Notes
		Freshmen	Transfer	
01	Application form	<input type="radio"/>	<input type="radio"/>	
02	Statement of Purpose	<input type="radio"/>	<input type="radio"/>	
03	Consent for academic background verification	<input type="radio"/>	<input type="radio"/>	Use the forms provided by the university.
04	Consent for collection and use of personal information	<input type="radio"/>	<input type="radio"/>	
05	Confirmation of translator	<input type="radio"/>	<input type="radio"/>	
06	High school graduation (or expected graduation) certificate	<input type="radio"/> Translated and Notarized	X	
07	Full high school transcript	<input type="radio"/> Translated and Notarized	X	
08	University graduation, enrollment, or attendance certificate (if applicable)	X	<input type="radio"/> Translated and Notarized	<p><For applicants with academic credentials from China></p> <ul style="list-style-type: none"> - CHSI academic/degree certification report, or Apostille if CHSI cannot be submitted. <p><For applicants with academic credentials from countries other than China></p> <ul style="list-style-type: none"> - Apostille verification certificate. <p><For transfer transcripts></p> <ul style="list-style-type: none"> - Only transcripts showing total completed credits will be accepted (transcripts without credit details will not be accepted). - Practicum certificates with credit records may be accepted.
09	Full university transcript ※ Transfer applicants are subject to credit recognition review.	X	<input type="radio"/> Translated and Notarized	
10	Copy of the applicant's passport	<input type="radio"/>	<input type="radio"/>	
11	Proof of nationality for the applicant and parents (one copy each)	<input type="radio"/>	<input type="radio"/>	

1 2	Family relationship certificate (issued by a government authority)	○	○	<p><For Chinese nationals></p> <ul style="list-style-type: none"> - Household register (Hukou) of applicant and parents [translated and notarized]. - Certificate of kinship [translated and notarized]. <p><For non-Chinese nationals></p> <ul style="list-style-type: none"> - Government-issued certificate proving the relationship between the applicant and parents [translated and notarized].
1 3	Financial sponsor's bank balance certificate (minimum KRW 16,000,000, deposited for at least one month)	○	○	
1 4	Financial sponsor's certificate of employment and proof of income	○	○	
1 5	Copy of the alien registration card	○	○	If applicable (for both the applicant and the parents).
1 6	Language proficiency test score report (TOPIK, etc.)	○	○	If applicable.
1 7	Proof of application fee payment	○	○	
1 8	Recommendation letter from a Catholic clergy member	○	○	If applicable (preferential consideration if submitted).

※ Depending on the applicant's visa status, additional documents may be required, or some documents may be waived.

※ **Document submission guidelines:**

- Documents not written in Korean or English must be accompanied by a **Korean or English translation**, as well as a translator's confirmation form.
- All documents must be issued within one year of the application deadline. Documents issued more than one year prior to the deadline will not be accepted **(language proficiency certificates are exempt from this restriction)**.
- Original documents must be submitted. Submitted documents will not be returned.
- Applicants expecting to graduate must submit an expected graduation certificate first, and later provide the final graduation certificate. Failure to do so will result in cancellation of admission.
- After final admission, the university may verify academic records with the applicant's previous institution based on the submitted "Consent for Academic Background Verification." If academic records cannot be confirmed, admission may be revoked.
- If the applicant provides incorrect contact information (such as address or phone number) on the application form, or if communication becomes impossible due to being unreachable, resulting in cancellation of admission, the university will not be held responsible.

07 Tuition and Refund Policy

1) Tuition Fee (based on the 2025 academic year)

(Unit: KRW)

Division / Department	Tuition Fee
Department of Nursing	KRW 3,973,000
Division of Interdisciplinary Studies	KRW 3,384,000

※ The above amounts are subject to change. Additional fees may be charged depending on changes in university policy, even after payment.

2) Refund Policy

- Refunds will be issued according to the following criteria, starting from the first day of the semester (in accordance with Article 6, Paragraph 2 of the Regulations on University Tuition Fees).

Date the Reason for Refund Occurred	Refund Amount	Deducted Amount
Within 14 days from the start of the semester	Full refund	No deduction
From day 15 to day 30	5/6 of tuition	1/6 of tuition
From day 31 to day 60	2/3 of tuition	1/3 of tuition
From day 61 to day 90	1/2 of tuition	1/2 of tuition
After day 90	No refund	Full amount deducted

08 Scholarships

1) Freshmen (applied for the first semester after admission)

Category	Scholarships	Period	Eligibility	Amount (Reduction)
Freshmen	Kkotdae Scholarship	First semester after admission	Freshmen of the Department of Nursing (not applicable to transfer students)	KRW 1,000,000
			Freshmen of the Division of Interdisciplinary Studies (not applicable to transfer students)	Full tuition
	Dormitory Scholarship	First semester after admission	Freshmen residing in the university dormitory (not applicable to transfer students)	Full dormitory management fee (based on double occupancy rooms; excludes meal fees and deposit)

2) Enrolled Students (applied from the second semester onward)

Category	Scholarships	Eligibility	Amount (Reduction)	Period	Notes	
Enrolled Student	Academic Excellence Scholarship	Grade A	Top 2% of enrolled students based on GPA from the previous semester	Full tuition	Applicable semester	-
		Grade B	Top 5% of enrolled students based on GPA from the previous semester	50% of tuition fee		
		Grade C	Top 12% of enrolled students based on GPA from the previous semester	KRW 1,000,000		
	TOPIK Scholarship	TOPIK Level 6		50% of tuition fee	Within the term of study	-
		TOPIK Level 5		40% of tuition fee		
		TOPIK Level 4		30% of tuition fee		
	Dormitory Scholarship	GPA 4.0 or higher with TOPIK Level 5 or higher		Full dormitory management fee	Applicable semester	Based on double occupancy rooms. Excludes meal fees and deposit.
GPA 3.0 or higher with TOPIK Level 4 or higher		50% dormitory management fee				
GPA 3.0 or higher with TOPIK Level 3 or higher		30% dormitory management fee				

- ※ Scholarships are awarded only to freshmen and enrolled students admitted through the Special Admissions for International Students.
- ※ Freshmen scholarships are provided once only, during the first semester after admission.
- ※ Official language proficiency test scores are recognized regardless of expiration date.
- ※ For TOPIK, only scores issued by the National Institute for International Education (Ministry of Education) are accepted.
- ※ Scholarship eligibility is revoked if the student acquires Korean nationality.

09 Dormitory

1) Dormitory applications must be submitted at the time of admission application.

2) Dormitory Fees

- a. Application: Indicate your request for a dormitory on the admission application form.
- b. Period: March 2, 2026 (Mon) – June 20, 2026 (Sat) / One semester
- c. Fees
 - During the semester: Based on the first semester management fee (111 – 112 days) **【Based on the first semester of 2025】**

Category		Fee(KRW)	Notes
Double occupancy room (1 meal/day)	Management fee	KRW 800,000	Shared shower and restroom
	Key deposit	KRW 5,000	
	Meal fee (1 meal)	KRW 333,000	
	Total	KRW 1,138,000	
Double occupancy room (2 meals/day)	Management fee	KRW 800,000	
	Key deposit	KRW 5,000	
	Meal fee (2 meals)	KRW 636,400	
	Total	KRW 1,441,400	
* Students who wish to move in earlier than the official move-in date must pay additional management fees for the pre-residency period.			

3) Recommended Move-in Period for International Freshmen and Transfer Students

- February 27, 2026 (Fri) – March 1, 2026 (Sun) (Move-in time: 15:00 – 20:00)

4) Refund Policy Upon Withdrawal

Date of Withdrawal	Maintenance Fee	Meal Fee
Withdrawal before one-quarter (1/4) of the residency period (4 weeks)	3/4 of the management fee refunded	Prorated by day
Withdrawal before one-half (1/2) of the residency period (8 weeks)	1/2 of the management fee refunded	
Withdrawal before three-quarters (3/4) of the residency period (12 weeks)	1/4 of the management fee refunded	
Withdrawal after three-quarters (3/4) of the residency period	No refund	

- ※ If dormitory management fees are calculated weekly due to changes in the academic schedule, refunds will be made for the remaining weeks, excluding the weeks already resided in and the week of withdrawal, provided that less than three-quarters of the residency period has passed. No refunds will be issued after three-quarters of the period has passed.
- ※ The above policies are subject to change depending on circumstances.

5) Basic and Welfare Facilities

- Basic Facilities: Bed, wardrobe, desk, shoe rack, washroom, shower room, laundry room (with washing machines)
- Welfare Facilities: Study room, computer room, seminar room, lounge, fitness room, prayer room, and others.

6) Additional Information

Required Upon Move-In	Health check-up certificate (including chest X-ray results and measles vaccination record)
Prohibited Items	Electric appliances and heating devices (electric kettles, electric blankets, heaters, air fryers, etc.), controlled substances, and other restricted items
Shared Appliances	Refrigerator, freezer, microwave, television, water purifier, toaster, and iron
Computer Room	Computers and printer (paid service)

☎ Inquiries: Dormitory Office (+82-43-270-0411)

7) Support for Students with Disabilities

- Catholic Kkottongnae University is committed to ensuring the right to education and providing welfare services for students with disabilities. Students in need of support due to disabilities can receive assistance with academics, career planning, and other services through counseling.

Counseling Services	Professional counseling for campus life, employment, and scholarships
Campus Life Support:	Assistance from student aides, course registration support, scholarship support, program participation, etc.
Learning Aid Devices	Bone conduction headsets, DAISY players, electric wheelchairs, reading magnifiers, etc.

☎ Inquiries: Student Support Office (+82-43-270-0162)

10 Notes for Applicants

1) General Requirements for Documents

- ① Except for special cases such as names or foreign addresses, documents must be written in Korean.
- ② Names, identification numbers, and other personal details must match those listed on the government-issued family relationship certificate.
- ③ Submitted photographs must have been taken within the last three months (hats and edited images are not permitted).
- ④ Applicants must provide accurate addresses and phone numbers to ensure they can be contacted during the admissions process.
- ⑤ The applicant is solely responsible for any issues arising from errors in the application, omissions, or illegible information.

2) How to Apply for Academic and Degree Certification Reports in China

- ① Academic Credential Certification: Apply through the China Higher Education Student Information and Career Center (CHSI) (The Ministry of Education's Academic Credential Verification Center: <http://www.chsi.com.cn>)
 - ② Degree Certification: Apply through the China Academic Degrees & Graduate Education Development Center (The Ministry of Education's Degree Verification Center: <http://www.cdgd.edu.cn>)
 - ③ Apply through the official agency in Korea: Confucius Institute in Seoul (operated by the Korea-China Cultural Cooperation Institute: <http://www.cis.or.kr>) (Inquiries: 02-554-2688)
- ※ As the issuance of certification takes about 30 days, applicants must prepare in advance.

3) Important Notes for Admitted Applicants

- ① Students may not be dually registered at more than one university for the same semester (applicants who are admitted to multiple universities through special admissions for overseas Koreans and international students must register at only one university). Successful applicants to this admission process are not allowed to apply to other universities' regular or additional admissions. Violation of this policy will result in cancellation of admission.
- ② Even if an applicant is admitted to the university, admission will be canceled if a visa is not issued.

4) Other Notes

- ① Matters not specified in this admissions guide will be handled according to the university's admissions principles.
- ② The information in this guide is based on the standards at the time of publication. Requirements may change before enrollment; applicants must confirm final requirements through consultation with the admissions officer.
- ③ In accordance with the mandatory health insurance policy for international students, admitted students are required to enroll in a health insurance plan.

